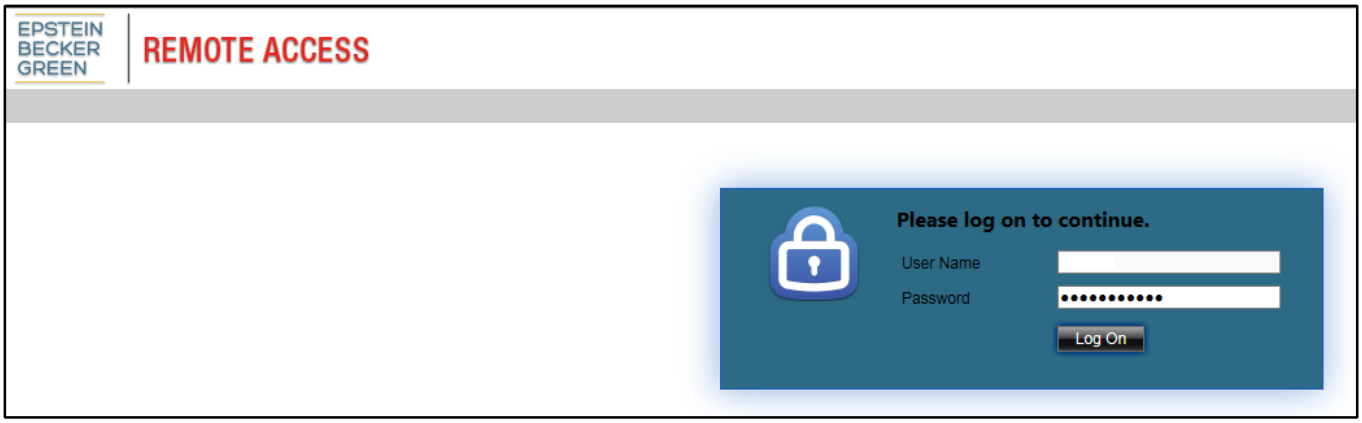
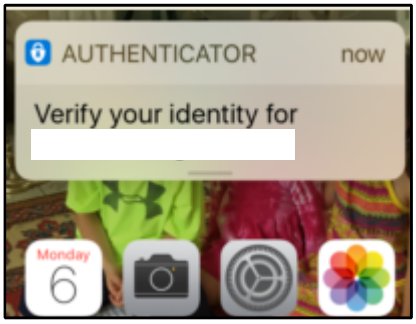
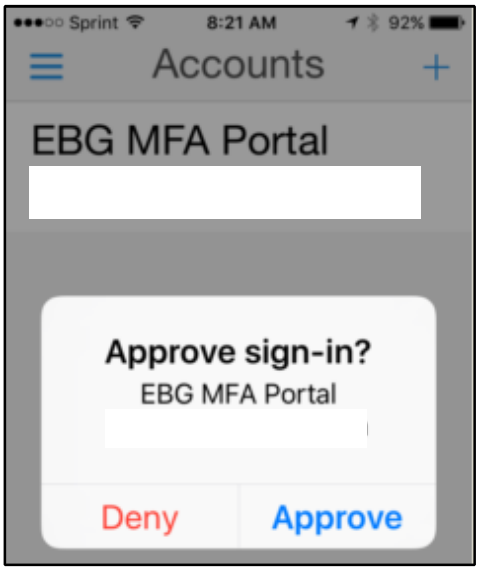
1) Type remote.ebglaw.com in your browser. The EBG Remote Access page will open.
2) Enter your EBG Network User name.
3) Enter your EBG Network Password in the designated field.



4) When prompted to verify your identity, tap the button at the top of your mobile device.



5) Tap “Approve” when prompted.



6) Click the **REMOTE DESKTOP** icon to access the Citrix Desktop.

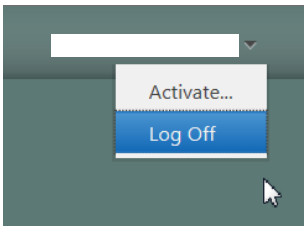
7) This will open a desktop similar to the one in your office.

LOGGING OUT OF CITRIX

When you have finished using Citrix, it is very important to properly exit the program as outlined below.

1) Close All Documents and Applications.
2) Click the button.
3) Then click

.
4) At the Log Off Windows prompt, click Log Off.
5) From the pull down menu in the upper right-hand corner, click Log off.



6) You should receive the message “You have logged off successfully.”
7) Close your browser.